

NWDA / 109 / 20 / Dir (T) / 2008 / 1422 – 61

Date: 03.02.2009

To

The Chief Engineer (North / South),
National Water Development Agency,
Lucknow / Hyderabad

Sub: Delegation of Powers (DOP) to DG, NWDA as approved in 52nd meeting of Governing Body of NWDA – reg.

Sir,

Delegation of Powers (DOP) to the Director General, National Water Development Agency, New Delhi was approved by Governing Body in its 52nd meeting held on 19.12.2008. A copy of the same is enclosed for your reference and record please. All the previous delegation of powers to DG, NWDA has been superseded by these powers, therefore, it is requested that these DOP should be followed while processing future cases.

This issues with the approval of Competent Authority.

Yours faithfully,

Encl: As above.

Sd/-
(R. K. Jain)
Director (Tech.)
Tel. No. 26569339.

Copy for information to: -

1. The SPS to DG, NWDA, New Delhi.
2. The PS to Chief Engineer (HQ), NWDA, New Delhi.
3. The Sr. Joint Commissioner (BM), Ministry of Water Resources, Shram Shakti Bhawan, Rafi Marg, New Delhi.
4. The Director (Tech. / Admn. / Finance / MDU), NWDA, New Delhi.
5. All Superintending Engineers, NWDA.
6. All Executive Engineers / Deputy Directors, NWDA.
7. The Accounts Officers, NWDA.

**DELEGATION OF POWERS TO THE DIRECTOR GENERAL,
NATIONAL WATER DEVELOPMENT AGENCY, NEW DELHI**
[As approved in the 52nd meeting of Governing Body held on 19.12.2008]

S. No. as mentioned in Annex – 52.8.1 of Agenda Notes	Nature of Power	Extent of Powers delegated to DG, NWDA
1.	2.	3.
A. Administrative Powers:		
2.	Deputing / transfer of Officers / staff of NWDA on duty	Full Powers
3.	Allowing an officer to take over (or) resume charge of an office elsewhere other than at Hqrs.	Full Powers
4.	All types of Loans & Advances to NWDA employees	DG, NWDA has powers equivalent to HOD in GOI subject to the Central Government rules in this regard.

5.	Sanction of Telephones / Broadband / Internet / Data lines for office & residence of NWDA employees.	Instructions issued by GOI in this regard to be followed by NWDA.
6.	Power to permit non entitled officers to travel by air	Instructions issued by GOI in this regard to be followed by NWDA.
7.	Power to authorize payments to person other than those on regular establishment of NWDA by way of relief to victims adversely affected by acts of nature / accidents and / or by way of reward for outstanding services of an occasional nature rendered to the Agency.	Instructions issued by GOI in this regard to be followed by NWDA.
S. No. as mentioned in Annex – 52.8.1 of Agenda Notes	Nature of Power	Extent of Powers delegated to DG, NWDA
1.	2.	3.
8.	To sanction Bonus / Fees/ Honourarium / Overtime allowances to NWDA employees.	Instructions issued by GOI in this regard to be followed by NWDA.
9.	Power to secure legal advice / appoint lawyer, institute,	Full powers

	conduct and defend any legal proceedings by and against the Agency or its officers in connection with the affairs of the Agency and sanctioning of advance to a NWDA Pleader in connection with Law suit to which NWDA is a party.	
10.	Funeral Expenses	Instructions issued by GOI in this regard to be followed by NWDA.
11.	Recreational funds	Instructions issued by GOI in this regard to be followed by NWDA.
13 (b)	Maintenance & use of staff car / vehicles and disposal of stores etc.	Full Powers subject to rules / instructions / procedures of GOI in this regard.
14.	Power to approve unaudited Annual Accounts of NWDA	DG, NWDA has powers to approve unaudited Annual Accounts of NWDA.
B. Financial Powers:		
16.	Power to make and give receipts, release and other discharges for money payable to the Agency for the claims and demands of the Agency.	Full powers
S. No. as	Nature of Power	Extent of Powers delegated

mentioned in Annex – 52.8.1 of Agenda Notes		to DG, NWDA
1.	2.	3.
C. Powers for Works:		
17.	To sanction estimate / expenditure for purchase of equipments (for construction, maintenance and survey work) including vehicles, furniture office equipment and computers (Desktop / laptop / Note Book).	Full powers to DG, NWDA subject to availability of funds for this purpose and instructions / orders issued by Govt. of India in this regard from time to time
18.	Sanction of expenditure towards repair & maintenance of office buildings	Power to DG, NWDA to sanction expenditure towards repair and maintenance for office buildings upto Rs. 1, 00,000 in each case of urgent nature subject to availability of funds for the same.
19.	Hiring of office accommodation & execution of rent / lease deeds	Full powers to DG, NWDA subject to provisions of DFPR / GFR and instructions issued by GOI in this regard.
20.	Hiring of temporary accommodation for purpose other than the office.	Powers to DG, NWDA for the cases where period of hiring does not exceed one year and the monthly rental does not exceed Rs. 5000/=.

21.	Purchase of Books / Periodicals / Journals / Publications, Stationery and printing of forms and all other materials.	Full power subject to availability of funds

S. No. as mentioned in Annex – 52.8.1 of Agenda Notes	Nature of Power	Extent of Powers delegated to DG, NWDA
1.	2.	3.
22.	Contingent Expenditure	DG , NWDA has power for Recurring expenditure upto Rs. 10000/- in each case & upto Rs. 30000/- in each case of Non – recurring expenditure subject to budget provision & instructions / orders issued by Govt. of India in that regard from time to time.
23.	Hospitality Expenses including working lunch, refreshment etc.	DG, NWDA has power to Sanction expenses for working lunch, refreshment and hospitality to delegates as per instructions / orders issued by

		Govt. of India from time to time in this regard.
24.	Powers to execute all service / maintenance contracts including advance payment	DG, NWDA has powers equivalent to HOD in GOI to execute all service / maintenance contracts including advance payment subject to the provisions of GFR and GOI's instructions in this regard.
25.	Power to write-off losses of documents of original entries such as measurement books and muster rolls. However before granting write off, the Director General will satisfy himself that the loss has not arisen due to negligence on the part of the Agency's employees; and should that be the case, to ensure that adequate disciplinary action is taken against the defaulters.	DG, NWDA has powers equivalent to HOD in GOI in this regard. However before granting write off, the Director General will satisfy himself that the loss has not arisen due to negligence on the part of the Agency's employees; and should that be the case, to ensure that adequate disciplinary action is taken against the defaulters.
S. No. as mentioned in Annex – 52.8.1 of Agenda Notes	Nature of Power	Extent of Powers delegated to DG, NWDA
1.	2.	3.
26.	Power to refer any claim or demand by or against the Agency to arbitration and to	DG, NWDA has powers equivalent to HOD in GOI in this regard subject to general

	observe and perform the awards	instructions / orders issued by Govt. of India from time to time.
27.	Power to sanction the sale of stores / ordinary T&P surplus to the requirements of the Agency to other Govt. Departments / Govt. Projects / Public Enterprises / Other parties.	DG, NWDA has powers upto Rs. 50,000/- in this regard subject to general instructions / orders issued by Govt. of India from time to time and as per provisions contained in DFPR / GFR.
28.	Power to hire machinery and equipment including conveyance / transport vehicles available with other Departments or from any other Agency Note: The rates mutually agreed should be in accordance with the generally accepted principles.	DG, NWDA has powers equivalent to HOD in GOI in this regard subject to general instructions / orders issued by Govt. of India from time to time and as per provisions contained in DFPR / GFR.
29(i).	Award of contract for carrying out various consultancy services / studies / works related to NWDA activities awarded to the other Central / State Government / Semi-Government Agencies through competitive bidding.	DG, NWDA has powers equivalent to HOD in GOI in this regard subject to following rules / procedure as laid by GOI in this regard.
29 (ii).	Award of contract for carrying out various consultancy services / studies / works related to NWDA activities awarded to other non – government reputed agencies through competitive	DG, NWDA has powers Up to Rs. 50 lakhs in each case for Award of contract in this regard subject to following rules / procedure as laid by GOI in this regard.

	bidding.	
S. No. as mentioned in Annex – 52.8.1 of Agenda Notes	Nature of Power	Extent of Powers delegated to DG, NWDA
1.	2.	3.
30.	To make advance payment for awarding the work to the other Central / State Government / Semi – Government agencies for consultancy services / studies / works	DG, NWDA has power up to Rs. 25 lakh in each case.
31.	To make advance payment for awarding the work to the non – government reputed agencies for consultancy services / studies / works	DG, NWDA has power upto Rs. 25 lakhs against the bank guarantee.
32.	Accord of technical sanction to detailed estimates	Full powers.
33.	Constitution of Evaluation / Tender / Purchase Committee in NWDA.	Full powers.
34.	To sanction estimate / expenditure for working / repairs / vehicles / carriage of tools and plants, Computers, office furniture, office equipments etc.	Full powers.

35.	Acceptance of lowest / single tender and / or by negotiation with the lowest / single tenderer in respect of works / studies	DG, NWDA will exercises power as given to DG, CPWD in this regard subject to following Govt. rules / instructions in this regard.
36.	Signing / Execution of MOUs / Contracts / Agreements for various works / activities related with functions of NWDA / giving of Deposit work.	Full powers subject to budgetary provision.

S. No. as mentioned in Annex – 52.8.1 of Agenda Notes	Nature of Power	Extent of Powers delegated to DG, NWDA
1.	2.	3.
37.	Award of work without call of tenders	DG, NWDA will exercises power as given to DG, CPWD in this regard subject to following Govt. rules / instructions in this regard.
38.	To sanction work charged establishment / manpower on consolidated monthly wages through Private Placement agencies / on muster rolls.	DG, NWDA has power to hire personnel, as per requirement, to carry out S&I work and preparation of DPRs through outsourcing from placement agencies on consolidated monthly wages following GOI instructions

		regarding outsourcing, for a maximum period of one year in each case
39.	Freight and demurrage / wharfage / insurance charges / payment of penalty / fines.	Full powers.
40.	To sanction expenditure for issuing advertisement.	Full powers.
41.	To sanction expenditure towards organizing / sponsoring / payment of Registration fees / Seminars / Conventions / Workshops / Training Programmes / visits of various Committees.	Full powers subject to budgetary provisions, while exercising these powers, DG, NWDA will follow GOI instructions in this regard and would take economy and austerity measures into account.
42.	Sanction for NWDA to take up annual / life membership or institutional membership of Govt. / Semi Govt. bodies and Societies, organisations.	Full powers subject to budget provision.

S. No. as mentioned in Annex – 52.8.1 of Agenda Notes	Nature of Power	Extent of Powers delegated to DG, NWDA
1.	2.	3.

43.	Purchase of data required in connection with the NWDA studies from Govt. / Semi Govt. Departments / Autonomous organizations / Public Sector Undertakings etc. including advance payment.	Full Powers.
45.	To issue temporary advances / permanent imprest & payment by Cash	DG, NWDA has powers to issue maximum Rs. 20000/= as temporary advance as at a time and imprest as Rs. 2500/=.
46.	For the items not included in these specific powers the Director General would use, the powers of the Head of the Department / Director General, Central Public Works Department as the case may be.	For the items not included specifically above, the Director General would use, the powers equivalent to the Head of the Department / Director General, Central Public Works Department as the case may be subject to all the Govt. rules / instructions in that regard.

Delegation of Powers to the officers of NWDA

[As approved in 9th (18.03.1985) & 19th (25.07.1989) meetings of GB and amended from time to time]

S. No.	Nature of Powers	Authority	Extent of Powers
1.	2.	3.	4.
1.	Accord of technical sanction to detailed estimates	Chief Engineer Superintending Engineer Executive Engineer AEE / AEs	Full powers Rs. 5,00,000 Rs. 1,00,000 Rs. 5,000
2. a)	To sanction estimate for purchase of equipment for works & surveys included vehicles and scientific instruments	Chief Engineer Superintending Engineer Executive Engineer	Chief Engineer (N / S) may be empowered to purchase survey & scientific instruments urgently required for field works subject to a ceiling of Rs. 5000/- per item and annual ceiling of Rs. 50,000/- after following due purchase procedure through purchase committee. Full powers Rs. 2,00,000 Rs. 50,000 Full powers Rs. 1,00,000 Rs. 25,000 Rs. 5,000 Full Powers Rs. 50,000 Rs. 5,000
b)	To sanction estimate for purchase of office furniture and equipment	Chief Engineer Superintending Engineer Executive Engineer	
c)	To sanction estimate for working of transport and other machinery (on the basis of operation and out turn)	Chief Engineer Superintending Engineer Executive Engineer AEE / AEs	
d)	To sanction estimate for repairs and carriage of tools and plant, office furniture, articles of T&P Typewriter and office equipments	Chief Engineer Superintending Engineer Executive Engineer	

3.	Acceptance of lowest tender and or by negotiation with the lowest tender in respect of works	Chief Engineer Superintending Engineer Executive Engineer AEE/AEs	Rs. 10,00,000 Rs. 2,00,000 Rs. 50,000 Rs. 5,000 Note: Tenders above 10,00,000/- will be decided by Tender Committee and the contract will be signed by C.E.
4.	Acceptance of single tender	Chief Engineer Superintending Engineer Executive Engineer	Rs.2,00,000 Rs.1,00,000 in each case (i) Rs.5,000/- under his own powers. (ii) Rs.1,00,000/- with the prior approval of the next higher authority under Note below para 93 of CPWD code. Single tender above Rs.2 lakhs will be approved by Tender Committee, contract will be signed by C.E.
5.	Award of work by acceptance of tender other than the lowest	Chief Engineer Superintending Engineer Executive Engineer AEE / AEs	Rs. 5,00,000 Rs. 2,00,000 Rs. 50,000 Rs. 5,000 Note: - (i) In case where the lowest tender is not accepted reasons should be recorded confidentially and prior approval of the authority next higher than the one competent to accept the tenders should be obtained. In case of C.E. however, it would not be necessary to obtain such approval for contract up to 5 lakhs. (ii) Tender above Rs.5 lakhs will be decided

			by Tender Committee. Contract will be signed by the C.E.
6.	Award of work by negotiation with the tenderer other than lowest	Chief Engineer Superintending Engineer Executive Engineer AEE / AEs	Rs. 5,00,000 Rs. 2,00,000 Rs. 50,000 Rs. 5,000 Note:- (i) In case where the lowest tender is not accepted reasons should be recorded confidentially and prior approval of the authority next higher than the one competent to accept the tenders should be obtained. In case of C.E, however, it would not be necessary to obtain such approval for contract upto Rs. 5 lakhs. (ii) Tender above Rs.5 lakhs will be decided by Tender Committee. Contract will be signed by the C.E.
7.	Award of works without calls of tenders Note: Reasons for not calling tenders will be recorded. Normally such award of works will be made after obtaining approval of next higher authority. i) Work orders shall be issued only where there are technically sanctioned estimates. Advance intimation to start a work anticipation of sanction to an estimate shall be issued to by the competent authority. ii) No work should be started before a work order is issued.	Chief Engineer Superintending Engineer Executive Engineer AEE / AEs	Rs. 1,00,000 Rs. 50,000 Rs. 10,000 Rs. 1,000

8.	To purchase equipment and other stores urgently required in single or limited tenders	Chief Engineer Superintending Engineer Executive Engineer	-- -- --
9.	Local purchase of stores (other than steel)	Chief Engineer Superintending Engineer Executive Engineer AEE / AEs	Rs. 50,000 per item subject to limit of Rs. one lakh Rs. 20,000 per item subject to a ceiling of Rs. 50,000 per annum per division under the Circle in addition to the power of Executive Engineer Rs. 5,000 per item subject to ceiling of Rs. 25000 per annum Rs. 250 per item subject to the ceiling of Rs 5000 per annum
10.	To purchase equipments and other stores against DGS&D rate contract	--	--
11.	To sanction work charged establishment on consolidated monthly wages	Chief Engineer Superintending Engineer Executive Engineer AEE / AEs	Full powers Scale of pay maximum of which does not exceed Rs. 560/- Scale of pay maximum of which does not exceed Rs. 400/- No powers
12.	Freight and demurrage charges air lifting of stores	Chief Engineer	Recurring Rs. 2,000/- per annum in each case
13.	Payment of Freight charges, demurrage	Chief Engineer	Full powers but cases exceeding Rs. 250/- to

	charges and wharfage charges		be reported to DG
14.	Rent for ordinary office accommodation where the accommodation is entirely used for the office	Chief Engineer Superintending Engineer Executive Engineer	Rs. 1500/- per month Rs. 1000/- per month Rs. 500/- per month
15.	To sign lease / rent deeds for houses / lands or other immovable property hired by the Agency	Chief Engineer / Superintending Engineer	Chief Engineer / Superintending Engineer full powers subject to approval of DG.
16.	Incurring expenditure on insurance by booking goods at Railway risk where an alternative Railway risk is provided	Chief Engineer Superintending Engineer Executive Engineer	Rs. 10,000 in each case Rs. 2,500 in each case Rs. 500 in each case
17.	Sanctioning of advance to a NWDA Pleader in connection with Law suit to which NWDA is a party	Chief Engineer	Rs. 500/- at a time subject to adjustment at the time of settlement of counsel's fee bill
18.	Funeral expenses	Chief Engineer	Upto Rs. 500/- at his discretion (the circumstances under which such expenses should be defrayed may however be specified).
19.	Recreational funds	Director General	Rs. 2000/- per annum
20.	To sanction hospitality expenses	Chief Engineer (Field) Chief Engineer (HQ) Superintending Engineer	Rs. 250/- on each occasion within a ceiling limit of Rs. 2000/- per annum Rs. 250/- on each occasion within a ceiling limit of Rs. 2500/- per annum Rs. 100/- within a ceiling limit of Rs. 1000/- per annum
21.	Reimbursement of Medical expenses	Superintending	Rs. 200/- in each case within a ceiling limit of

	incurred by work charged establishment in cases of accident etc.	Engineer / Directors	Rs. 3000/- per annum
22	Purchase of books / publication	Chief Engineer / Director (F) / Director (Geology) Superintending Engineer	Rs. 5000/- per annum Rs. 1000/- per annum
23.	To sanction festival advance to all eligible employees of the Agency	Head of Office	Full powers subject to the provision and availability of funds in the Budget.
24.	To sanction children education allowance to all eligible employees of the Agency	Chief Engineer Superintending Engineer Head of Office	Full powers subject to availability of funds
25.	To sanction HRA to all the eligible employees of the Agency	Chief Engineer Superintending Engineer / Ex. Engineer / Head of Office	As per Delegation of Financial Powers, 1978
26.	To grant daily allowances to touring officers at half the rate in excess of 30 days halt	Chief Engineer / Director (Finance)	As per Govt. of India Rules
27.	To sanction expenditure for issuing advertisement	Chief Engineer / Director (Finance) Superintending Engineer Executive Engineer	Full powers Rs. 600/- for each job Rs. 300/- for each job
28.	To defend any legal proceedings by or against the Agency	Chief Engineer	Full powers with powers to appoint officer-in-charge of a case

29.	To transfer officers & staff a) Within his jurisdiction	Chief Engineer Superintending Engineer	Up to AEs level within the same station ---
	b) Outside jurisdiction	Chief Engineer	----
30	Purchase of stationery	Chief Engineer	Rs. 2500/- in each occasion
		Superintending Engineer	Rs. 1000/- in each occasion
		Executive Engineer	Rs. 100/- in each occasion
31.	To Sanction of printing forms and other materials	Chief Engineer / Director (Finance)	Rs. 2000/- per annum
		Superintending Engineer	Rs. 1000/- per annum
		Executive Engineer	Rs. 400/- per annum
32	Controlling officer for TA Bills	Chief Engineer	For himself and all under his charge
		Director (Finance)	For himself and staff posted to his office
		Director (Geology) / Superintending Engineer / Director	For all staff employed in his Circle / Directorate including his own claims
		Director (Admn.) / Deputy Secretary (Admn.)	For all staff working in Director General's office except finance wing

		Executive Engineer (Field)	For all officers / staff working in his division
33.	Drawal and disbursement of pay and allowances and all other claims of regular and W/c staff / Estt. to issue LPC wherever required	Director (Finance) Chief Engineer / Superintending Engineer / EE	Full powers Full powers
34.	To sign receipts for money recovered on behalf of Agency	i) Accounts Officer in Head Quarter ii) A/Cs Officer in CE's Office iii) A/Cs officers in SEs office iv) EE in his Divns.	Full powers Full powers Full powers Full powers
35.	To issue temporary advances	Chief Engineer Superintending Engineer Executive Engineer	Full powers Rs. 1,000/- Rs. 100/-
36.	To issue imprest	AEE / AE Supervisor / Executive official	Not exceeding Rs. 2000/- to one supervisor in a survey party subject to the condition that the official concerned shall operate and maintain the accounts satisfactory.
37.	To purchase of postage stamps	Sr. A/Cs. Officer / Accounts Officer / EE	Full powers upto requirement, subject to Budget Provision
38	To sanction advance of TA on tour and on transfer	CE / Director (F) Superintending Engineer Executive Engineer	Full powers for himself, all officers / staff under his charge -do- For all officers and staff employed in his

			division except for self
39	To sanction crossing of efficiency Bar and withholding of increment (i) For employees having a scale of pay the maximum of which is more than Rs. 290/- and upto Rs. 1200/- p.m. ii) For employees holding a scale of pay the maximum of which is Rs. 290/- or less	Chief Engineer / Director (F) Director (Admn.) / SE	DPC of three persons constituted -do-
40.	Powers to grant leave other than special disability leave under SR (or relative leave rules)	Chief Engineer Superintending Engineer Executive Engineer	To Deputy Director / Executive Engineers and below. To officials upto the rank of AEE / AE and non-gazetted staff under him provided substitutes are required to be appointed To non-gazetted staff under him. No reference to higher authority so necessary for officiating arrangements involved.
41.	To incur contingent expenditure	Head of Office S.E.	Rs. 100/- recurring and Rs. 500/- non-recurring in each case - do -
42	To sanction repairs to office Bicycle	Head of office	Rs. 60/- per annum per Bicycle
43	Telephone charges	Head of Office	Full powers regarding rent, call charges and shifting after the installation has been sanctioned by the competent authority subject to the conditions laid down against item 24 of Annexure to schedule V of DFP 1978
44.	To incur expenditure on electric, gas	Head of Office / CE /	Full powers

	and water charges	DDO	
45.	Conveyance hiring	Head of Office / EE / DDO	Full powers subject to the condition as mentioned against item 3 of Annexure to Schedule V of Delegation of Financial Powers, 1978
46.	Motor vehicles (Power of purchase of petrol and lubricants for running of departmental vehicles on official duties)	Head of Office / EE	Full powers subject to Budget allocation
47.	Supply of liveries, bags and other articles of clothing etc. washing allowance	Chief Engineer Superintending Engineer Executive Engineer	Full powers Full powers Full powers Note: - Subject to the condition mentioned against item 23 of Annexure to schedule V of DFP 1978.
48.	P&T Charges	Chief Engineer Superintending Engineer Executive Engineer Head of Office / DDO	Full powers Subject to the condition laid down against item No.13 of Annexure to schedule V of DFP 1978.
49.	Municipal Rates and Tax	Chief Engineer Superintending Engineer Executive Engineer	Full powers Full powers Full powers Subject to the condition laid down against item No.11 of Annexure to schedule V of DFP 1978.
50.	To sanction investigation of claim for arrears of pay and all not more than three years old subject to the restrictions laid down in Rule 85 & 86 of GFR (1963) and Government of India	Head of Subordinate Office / SE / EE	In respect of posts for which the powers to make appointment have been delegated.

	Decision there under and Rule 82 / 83 of GFR		
51.	To sanction advance for purchase of conveyance (Bicycle)	Head of Office	Full powers
52.	Local purchase of stores (for works)	--	--
53.	To write off from the returns of T&P i) Write off from return of T&P of which full value has been recovered ii) Write off from return of T&P articles of which part value has been recovered	Divisional Officer / EE Chief Engineer Superintending Engineer Executive Engineer	Full powers Rs. 20,000 Rs. 10,000 Rs. 1,500
54.	Powers to imprest holders	AEE / AE Non-Gazetted staff	Payment upto Rs. 300/- for work done and for supplies made not exceeding Rs. 300/- after obtaining quotations, if the cost exceeds Rs. 250/- Payment up to Rs. 100/-
55.	Payment by cash	Executive Engineer AEE/AE	Payment may be made in cash instead of by Cheque for vouchers duly passed for payment upto Rs. 500/- Rs. 500/-
56.	Write off of Measurement Book	Superintending Engineer	Upto Rs. 500/- in each case

57.	Advance of GPF / CPF where i) Powers both in respect of Gazetted (other than himself) and non-Gazetted staff working in his office ii) Powers in respect of Head of office and SE and under his jurisdiction	Head of Office Chief Engineer	Full powers Full powers
58.	Withdrawal from the CPF i) Powers both in respect of Gazetted (other than himself) and non-gazetted staff working in his office ii) Powers in respect of Head of Office and SE under his jurisdiction	Head of Office Chief Engineer	Full Powers Full powers
59.	Grant of special pay to cashier	Superintending Engineer	Full powers
60.	To grant special casual leave to officers of the rank of SEs and other staff (Both gazetted and non-gazetted) working under them	Chief Engineer Superintending Engineer	Full powers Full powers (except for self)
61.	To sanction leave salary advance / LTC advance	Authority competent to sanction leave	Full powers
62	Investigation of arrears of claim (GFR 83 / 84)	Head of subordinate office SE / EE	In respect of posts for the powers to make appointment have been delegated.
63	Advance to non-gazetted staff affected by natural calamities	Head of Office	Subject to limit of Rs. 500/-
64.	To accept security deposit from a Government Servant or contractor under rule 274 and 275 of GFR	Superintending Engineer	Respective Circle Office and the divisional and sub-divisional office

65.	To sanction advance in connection with a law suit to which NWDA is a party	This power is meant for DG, NWDA, hence covered under existing powers of DG, NWDA under Item No. 9.	
66.	Grant of special pay to Group 'D' staff for operating duplicating machine	This power is meant for DG, NWDA, hence covered under existing powers of DG, NWDA under Item No 8.	
67.	Grant of special pay to class IV (Group 'D' staff for assisting Cashier)	Superintending Engineer	Full powers
68.	Powers to prescribed a Govt. servant's Headquarters	Superintending Engineer	Full powers in respect of Section Officer / Supervisors employed in their respective Circle.
69.	Sanction of registration fees, training fees etc. concerned with training / workshops / seminars	Chief Engineer of field Units	Up to Rs. 500/- of each official with ceiling total of Rs. 3000/- per annum
69 (a).	Advance payment to other Govt. / Semi Govt. Agencies. (Consultancy work of Special Studies) (i) To make advance payment for awarding the work to other Central / State Governments / Semi – Government agencies in each case (ii) To make advance payment for awarding work to non – Government reputed agencies in each case	Chief Engineer (N / S) Chief Engineer (N / S)	Up to 10 lakhs based on the recommendations of the following committee: (1) Chief Engineer (North / South) - Chairman (2) Superintending Engineer - Member (3) Director (Fin.) - Member Up to 2.5 lakhs based on the recommendations of the following committee: (1) Chief Engineer (North / South) - Chairman (2) Superintending Engineer - Member

			(3) Director (Fin.) - Member
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72.	Advance payment restricted to 90% of the cost of stores, demanded by firm, including the Government run organizations, for supply of stores, which have been dispatched or being immediately sent and payment to be made after inspection of the stores for the stipulated quality and against proof of dispatch	CE Director (Tech) / (Admn.) / SE	Up to Rs. 10,000/- Up to Rs. 1,000/-
73.	Advance payment demanded by firms with whom annual contract for servicing of machines etc. are entered into, subject to the condition that the amount should be amount payable in one year under the contract.	CE Director (Tech) / (Admn.) / SE	Up to Rs. 10,000/- Up to Rs. 1,000/-

NWDA / 109 / 20 / Dir (T) / 2008 / 2159 – 74

Date: 17.02.2009

To

The Chief Engineer (North / South),
National Water Development Agency,
Lucknow / Hyderabad

Sub: Delegation of Powers (DOP) to Chairman, GB, NWDA as approved in 52nd meeting of Governing Body of NWDA – reg.

Sir,

Delegation of Powers (DOP) to the Chairman, Governing Body of National Water Development Agency was approved by Governing Body in its 52nd meeting held on 19.12.2008. A copy of the same is enclosed for your reference and record please.

This issues with the approval of Competent Authority.

Yours faithfully,

Encl: As above.

Sd/-
(R. K. Jain)
Director (Tech.)
Tel. No. 26569339.

Copy for information to: -

1. The SPS to DG, NWDA, New Delhi.
2. The PS to Chief Engineer (HQ), NWDA, New Delhi.
3. The Sr. Joint Commissioner (BM), Ministry of Water Resources, Shram Shakti Bhawan, Rafi Marg, New Delhi.
4. The Director (Tech. / Admn. / Finance / MDU), NWDA, New Delhi.
5. All Superintending Engineers, NWDA.
6. Executive Engineer (HQ), NWDA, New Delhi.
7. The Accounts Officers, NWDA.

**DELEGATION OF POWERS TO THE CHAIRMAN, GOVERNING
BODY,
NATIONAL WATER DEVELOPMENT AGENCY, NEW DELHI
[As approved in the 52nd meeting of Governing Body held on
19.12.2008]**

S. No. as mentioned in Annex – 52.8.2 of Agenda Notes	Nature of Power	Extent of Powers delegated to Chairman, GB, NWDA
1.	2.	3.
1.	Powers to modify / amend various provisions of various service rules including Recruitment Rules, Death cum retirement gratuity, Medical Attendance Rules and other service rules of NWDA	Full Powers
2.	Outsourcing of staff on contract basis	Full Powers