



राष्ट्रीय जल विकास अभिकरण  
(जल संसाधन, नदी विकास और गंगा)  
संरक्षण मंत्रालय, भारत सरकार)

National Water Development Agency  
(Ministry of Water Resources, River Development  
and Ganga Rejuvenation, Government of India)

No. NWDA/109/20/Tech./2016/16050-83

Date: October <sup>Revised</sup> 27, 2016

To

The Chief Engineer (North/South/HQ)  
National Water Development Agency,  
Lucknow/Hyderabad, New Delhi.

**Sub: Delegation of Powers to NWDA Officers – reg.**

Sir,

You may recall that DG, NWDA has sub delegated some of his powers delegated to him by the Governing Body of NWDA, in its 52<sup>nd</sup> meeting held on 19.12.2008 to various officers of NWDA as per the Byelaw 30(c) of Rules & Regulations of NWDA Society.

Now, due to escalation in the cost of material as well as man power; the extent of the powers delegated to the officers of NWDA has become inadequate and is not meeting the requirement. Therefore, the financial limits of the powers delegated to various officers of NWDA have been enhanced with the approval of DG, NWDA.

Subsequently, powers of DG, NWDA for award of contract for carrying out various services were enhanced with the approval of Secretary (WR) as Chairman, Governing Body, NWDA and circulated vide MOWR letter No. 2/28/2003/BM/1108 dated 11.6.2009 (copy enclosed).

In continuation of this letter of even number dated 16.8.2011, a copy of the enhanced powers related to works, contingent expenditure and hospitality vested in DG, NWDA and now sub-delegated to various officers of NWDA, duly signed/authenticated by Director (Tech.), is enclosed herewith. Powers sub delegated will be effective from the date of issue of this letter. However, previous cases, if any, have to be dealt as per powers available as on that date.

This sub-delegation will be reported to forthcoming meeting of Governing Body for its information.

Besides the above items, the NWDA officers may continue to exercise the power delegated to them by the Governing Body in its 9<sup>th</sup> & 19<sup>th</sup> meeting held on 18.3.1985 & 25.07.1989 respectively.

This letter issues with the approval of DG, NWDA.

Yours faithfully,

  
27.10.2016

(N.C. Jain)

Director (Tech.)

e/c

Encl: As above.(10 pages)


Copy to:

1. Director (Tech)/(Fin.)/(Admn.)/(MDU), NWDA, New Delhi
2. All Superintending Engineers, NWDA.
3. All Executive Engineers, NWDA.
4. Accounts officer-I/II, NWDA, New Delhi.
5. All Sub-Divisional Officers, NWDA.

रा. ज. वि. अ.  
का प्रेषित हुआ  
को प्रेषित हुआ

## Sub: Powers sub-delegated to NWDA officers-2016.

Item No.	Nature of Power	Extent of powers delegated to DG, NWDA	Existing powers delegated to NWDA officers	Revised delegation of powers
1	2	3	4	5
7/22	Contingent Expenditure	DG, NWDA has power for Recurring expenditure upto Rs. 10000/- in each case and upto Rs 30000/- in each case of Non-recurring expenditure subject to budget provision & instructions/orders issued by Govt. of India in that regard from time to time.	<p><b>Recurring Expenditure*</b></p> <p>CE – Rs. 3000/- in each case subject to annual ceiling of Rs. 25,000/-</p> <p>Director(Tech)/ SE – Rs. 1000/- in each case subject to annual ceiling of Rs. 10,000/-</p> <p>EE –Rs. 500/- in each case subject to annual ceiling of Rs. 5,000/-</p>	<p><b>Recurring Expenditure**</b></p> <p>CE – Rs. 9000/-in each case subject to annual ceiling of Rs. 90,000/-</p> <p>Director(Tech)/ SE – Rs. 5000/- in each case subject to annual ceiling of Rs. 50,000/-</p> <p>EE –Rs. 2000/- in each case subject to annual ceiling of Rs. 20,000</p>
			<p><b>Non Recurring Expenditure *</b></p> <p>CE – Rs. 10000/- in each case subject to annual ceiling of Rs. 40,000/-</p> <p>Director (Tech)/ SE – Rs. 5000/- in each case subject to annual ceiling of Rs. 20,000/-</p> <p>EE – Rs. 2500/- in each case subject to annual ceiling of Rs. 10,000/-</p> <p>* Subject to reporting to next higher authority and budget provision &amp; instructions / orders issued by Govt. of India in that regard from</p>	<p><b>Non Recurring Expenditure **</b></p> <p>CE – Rs. 15000/- in each case subject to annual ceiling of Rs. 75,000/-</p> <p>Director (Tech)/ SE – Rs. 8000/- in each case subject to annual ceiling of Rs. 40,000/-</p> <p>EE – Rs. 4000/- in each case subject to annual ceiling of Rs. 20,000/-</p> <p>** Subject to budget provision &amp; instructions/ orders issued by Govt. of India in that regard from time to time.</p>


  
27.10.2016

निदेशक (तक.)/Director (Tech.)  
 राष्ट्रीय जल आयोग  
 National Water Development Agency  
 जल संवर्धन, नदी विकास, खेती एवं परिसर विकास  
 Ministry of WR, Government of India  
 New Delhi-110002

Item No.	Nature of Power	Extent of powers delegated to DG, NWDA	Existing powers delegated to NWDA officers	Revised delegation of powers
1	2	3	4	5
			time to time.	
11/34	To sanction estimate/ expenditure for works/ repairs/ vehicles/ carriage of tools & plants, computers, office furniture, office equipment.	Full powers.	<p><b>*To sanction estimate for working of transport and other machinery (on the basis of operation and out turn)</b></p> <p>CE – Full powers SE – Rs. 1,00,000 EE – Rs. 25,000 AEE/AEs – Rs. 5,000</p>	<p>CE– Full powers Dir(Tech)/SE – Rs. 2,00,000 EE– Rs. 50,000 AEE/AEs – Rs. 10,000</p>
			<p><b>*To sanction estimate for repairs and carriage of tools &amp; plant, office furniture, articles of T&amp;P, Typewriter and office equipment</b></p> <p>CE – Full powers Director (Tech)/ SE – Rs. 50,000 on each occasion  EE – Rs. 20,000 on each occasion  AEE/AEs – Rs. 3,000 on each occasion</p>	<p>CE – Full powers  Director (Tech)/ SE – Rs. 1,00,000 on each occasion  EE – Rs. 40,000 on each occasion  AEE/AEs – Rs. 6,000 on each occasion</p>
			*Subject to budgetary provision following the instructions/orders issued by Govt.of India in that regard from time to time.	
15/ 38	To sanction work charged establishment/ manpower on consolidated monthly wage through private Placement agencies/ on muster rolls.	DG, NWDA has power to hire personnel, as per requirement to carry out S&I work and preparation of DPRs through outsourcing from placement agencies on consolidated monthly wages following GOI instructions regarding outsourcing, for a maximum period of	<p>CE – Rs. 10.00 Lac / annum / DPR subject to administrative approval from DG, NWDA.</p> <p>Field SEs– Upto Rs. 5.00 Lac / annum / Detailed Project Report(DPR) subject to administrative approval from CE.</p> <p>EE– Upto Rs. 3.00 Lac/ annum/ Detailed Project</p>	<p>CE – Rs. 20.00 Lac / annum / Detailed Project Report(DPR)</p> <p>Field SEs– Upto Rs. 6.00 Lac / annum / Detailed Project Report(DPR)</p> <p>EE– Upto Rs. 4.00 Lac / annum/ Detailed Project Report(DPR)</p>

*[Signature]*  
27.10.2016

Item No.	Nature of Power	Extent of powers delegated to DG, NWDA	Existing powers delegated to NWDA officers	Revised delegation of powers
1	2	3	4	5
		one year in each case.	Report(DPR) subject to administrative approval from Director (Tech)/SE Subject to following existing codal procedure only. Note: To carry out S&I work and preparation of DPRs through outsourcing from placement agencies on consolidated monthly wages following GOI instructions regarding outsourcing, for a maximum period of one year in each case.	Note. (i) These Powers are subject to following the codal procedure in force (ii) To carry out S&I work and preparation of DPRs through outsourcing from placement agencies on consolidated monthly wages following GOI instructions regarding outsourcing, for a maximum period of one year in each case.
18/45	To issue temporary advance/ permanent imprest & payment by cash	DG, NWDA has powers to issue maximum Rs. 20000/- as temporary advance at a time and imprest as Rs. 2500.00	CE – Up to Rs. 15000/- as temporary advance on each occasion and issue Rs. 2500.00 as imprest. Director (Tech)/ SE – Up to Rs. 10000/- as temporary advance on each occasion and issue Rs. 2500.00 as imprest EE – Up to Rs. 5000/- as temporary advance on each occasion and issue Rs. 2500.00 as imprest and payment may be made in cash for	CE – Up to Rs. 18000/- as temporary advance on each occasion and issue Rs. 2500.00 as imprest Director (Tech)/ SE – Up to Rs. 15000/- as temporary advance on each occasion and issue Rs. 2500.00 as imprest EE – Up to Rs. 10000/- as temporary advance on each occasion and issue Rs. 2500.00 as imprest and payment may be made in cash for vouchers duly passed upto Rs. 1000/-

  
 दिनांक (संकेत) / Director (Tech.) 3  
 राष्ट्रीय जल विकास अभिकरण  
 National Water Development Agency  
 जल संसाधन, नदी विकास और रंगा संरक्षण मंत्रालय  
 Ministry of WR, RD & GR, Govt. of India  
 साकेत नदी दिल्ली / Saket, New Delhi 110017

Item No.	Nature of Power	Extent of powers delegated to DG, NWDA	Existing powers delegated to NWDA officers	Revised delegation of powers
1	2	3	4	5
			vouchers duly passed upto Rs. 1000/-	
			AEEs / AEs – Up to Rs. 500/- in cash through imprest in each case.	AEEs / AEs – Up to Rs. 700/- in cash through imprest in each case.
			JEs – Up to Rs. 250/- in cash through imprest in each case.	JEs – Up to Rs. 250/- in cash through imprest in each case.
4/18	Sanction of expenditure towards repair & maintenance of office buildings	DG, NWDA has power to sanction expenditure towards repair and maintenance for office buildings up to Rs. 1,00,000/- in each case of urgent nature subject to availability of funds for the same	CE-Rs. 40,000/- in each case with annual ceiling of Rs. 1,00,000/- of urgent nature for NWDA buildings subject to availability of funds for the same	CE-Rs. 60,000/- in each case with annual ceiling of Rs. 3,00,000/- of urgent nature for NWDA own buildings subject to availability of funds for the same
			Director (Tech.)/ SE - Nil	Director (Tech.)/SE - Rs. 30,000/- in each case with annual ceiling Rs. 2,00,000/- of urgent nature for NWDA own buildings subject to availability of funds for the same
			E.E - Nil	E.E- Rs. 20,000/- in each case with annual ceiling Rs. 1,00,000/- of urgent nature for NWDA buildings subject to availability of funds for the same
6/21	Purchase of books/ Periodicals/ Journals/ Publications, Stationery and Printing of forms and all	DG, NWDA has full power subject to availability of funds.	(a) Purchase of books/Periodicals/ Journals/ Publications  CE/Dir(F)- Up to Rs. 5,000/- per annum	<b>(a) Purchase of books/ Periodicals/ Journals/ Publications</b>  CE/Dir(F)- Up to Rs. 25,000/- per annum

*Law*

27.10.2016


निदेशक (तक.) / Director (Tech.)<sup>4</sup>

राष्ट्रीय जल विकास अभिकरण

National Water Development Agency


जल संसाधन, नदी विकास और कृषि संरक्षण मंत्रालय

Item No.	Nature of Power	Extent of powers delegated to DG, NWDA	Existing powers delegated to NWDA officers	Revised delegation of powers
1	2	3	4	5
	other materials		<p>Director (Tech.)/ SE up to Rs. 2,000/- per annum EE – up to Rs. 1,000/- per annum (b) Purchase of Stationery</p> <p>CE/Dir(F)- Up to Rs. 4,000/-in each occasion subject to annual ceiling of Rs. 1,20,000/-</p> <p>Director (Tech.)/ SE up to Rs. 2,000/- in each occasion subject to annual ceiling of Rs. 70,000/-</p>	<p>Director (Tech.)/ SE up to Rs. 10,000/- per annum EE – up to Rs.5,000/- per annum (b) Purchase of Stationery</p> <p>CE/Dir(F)- Up to Rs. 20,000/-in each occasion subject to annual ceiling of Rs. 2,00,000/-</p> <p>Director (Tech.)/ SE up to Rs. 10,000/- in each occasion subject to annual ceiling of Rs. 1,00,000/-</p>
			<p>EE -up to Rs. 1,000/- in each occasion subject to annual ceiling of Rs. 15,000/- (c) Printing of forms and other materials etc.</p> <p>CE/Dir(F)- Up to Rs. 3,000/- per annum</p> <p>Director (Tech.)/SE up to Rs. 2,000/- per annum EE -up to Rs. 1,000/- per annum</p>	<p>EE -up to Rs. 5,000/- in each occasion subject to annual ceiling of Rs. 30,000/- (c) Printing of forms and other materials etc</p> <p>CE/Dir(F)- Up to Rs. 1,50,000/- per annum</p> <p>Director (Tech.)/SE up to Rs. 30,000/- per annum EE -up to Rs. 10,000/- per annum</p>


  
27.10.2016

निदेशक (तक.) / Director (Tech.)  
राष्ट्रीय जल विकास अभिकरण  
National Water Development Agency  
जल संसाधन, नदी विकास और नगा संरक्षण मंत्रालय  
Ministry of WR, RD & CR, Govt. of India  
साकेत, नई दिल्ली/Saket, New Delhi

Item No.	Nature of Power	Extent of powers delegated to DG, NWDA	Existing powers delegated to NWDA officers	Revised delegation of powers
1	2	3	4	5
17/14	To sanction estimate/expenditure for purchase of equipment (for construction, maintenance & survey work) including vehicles, furniture, equipment and computers (Desktop/laptop/Note Book)	Full Powers to DG, NWDA subject to availability of funds for this purpose and instructions/orders issued by Govt.of India in this regard from time to time.	Chief Engineer is empowered to purchase survey & scientific instruments urgently required for field works subject to ceiling of Rs.5000 per item and annual ceiling of Rs.50,000/- after following due purchase procedure through purchase committee.	CE - Rs. 1 lakh annually subject to availability of funds for this purpose and instructions/orders issued by Govt. of India in this regard from time to time.
<b>Additional Proposal of Power for works sub delegated by DG, NWDA to NWDA officers.</b>				
29(i)	Award of contract for carrying out various consultancy services/studies/works related to NWDA activities awarded to the other Central/State Govt./Semi Govt. Agencies through competitive bidding	DG, NWDA has powers upto Rs.1.5 crores subject to following rules/procedure as laid by GOI in this regard.	Chief Engineer(N/S)- up to Rs.20 lakhs on the recommendation of the following committee: 1.Chief Engineer (N/S)- Chairman 2.Superintending Engineer - Member 3.Director(Fin.) - Member	Chief Engineer NWDA up to Rs.30 lakhs on the recommendation of the following committee: 1.Chief Engineer - Chairman 2.Superintending Engineer - Member 3.Director(Fin.) - Member
29(ii)	Award of contract for carrying out various consultancy services/studies/works related to NWDA activities awarded to the	DG, NWDA has powers upto Rs.50 lakhs in each case for award of contract in this regard subject to following rules/procedures as laid by GOI in this regard.	Chief Engineer(N/S)- up to Rs.5 lakhs on the recommendation of the following committee: 1.Chief Engineer (N/S)- Chairman 2.Superintending Engineer -	Chief Engineer NWDA up to Rs.20.00 lakhs in each case on the recommendation of the following committee: 1.Chief Engineer - Chairman 2.Superintending Engineer -Member 3.Director(Fin.) - Member


  
27.10.2016

Item No.	Nature of Power	Extent of powers delegated to DG, NWDA	Existing powers delegated to NWDA officers	Revised delegation of powers
1	2	3	4	5
	other non-govt. reputed Agencies through competitive bidding		Member 3. Director (Fin.) – Member	
30	To make advance payment for awarding the work to the other Central/State Government/S emi-Government agencies for consultancy services/ studies/works	DG has power upto Rs.25 lakh in each case	CE(N/S) - Nil SE - Nil EE - Nil	CE - Rs.10 lakh in each case SE - Rs.2 lakh in each case EE - Rs.50,000 in each case
31	To make advance payment for awarding the work to the non-government reputed agencies for consultancy services/ studies/works	DG has power upto Rs.25 lakh against the Bank Guarantee	CE(N/S) - Nil SE - Nil EE - Nil	CE- Rs.10 lakh against the Bank Guarantee SE - Rs.2 lakh against the Bank Guarantee EE - Rs.50,000 against the Bank Guarantee Note: These powers are subjected to approval by Competent Authority only
32	Accord of technical sanction to detailed estimates	Full powers	CE – Full Powers Dir(T)/SE – Rs.10.00 lakhs EE – Rs. 2.00 lakhs AEE/AEs – Rs. 20,000/- Note: Subject to prior administrative approval of detailed estimate from competent	CE – Full Power SE – Rs.20.00 lakhs EE – Rs. 5.00 lakhs AEE/AEs – Rs. 20,000/- Note: Subject to prior administrative approval of detailed estimate from competent authority for taking up

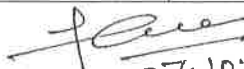
  
 27.10.2016  
 निदेशक (तक.) / Director (Tech.)  
 राष्ट्रीय जल विकास अभिकरण  
 National Water Development Agency  
 जल संसाधन, नदी विकास और कृषि संसाधन विभाग  
 Ministry of Water Resources & GR, Govt. of India  
 New Delhi-110017



Item No.	Nature of Power	Extent of powers delegated to DG, NWDA	Existing powers delegated to NWDA officers	Revised delegation of powers
1	2	3	4	5
			authority for taking up FR/DPR.	FR/DPR.
35	Acceptance of lowest/single tender and/or by negotiation with the lowest/single tender in respect of works/studies.	DG, NWDA will exercise power as given to DG, CPWD in this regard subject to following Govt. rules/ instructions in this regard Powers of DG, CPWD: Acceptance of lowest tender with or without negotiations Rs.16 crore (2012). Acceptance of single tender with or without negotiations Rs.10 crore (2012)	For acceptance of lowest tender, CE - Rs. 10 lakhs SE - Rs.2 lakhs EE - Rs.50,000 AEE/AE- Rs.5,000 Note: Tenders above 10,00,000/- will be decided by Tender Committee and the contract will be signed by CE.  For acceptance of single tender  CE - Rs.2,00,000/- SE - 1,00,000/- EE - (i) Rs.5,000/- under his own powers &  (ii) 1,00,000/- with the prior approval of the next higher authority under. Note below para 93 of CPWD code  Single tender above Rs.2.00 lakhs will be approved by Tender Committee. Contract will be signed by CE	For acceptance of lowest tender, CE - Rs.25 lakhs Dir(T)/SE- Rs10 lakhs EE - Rs.2 lakhs AEE/AE- Rs.10,000 Note: Tenders above 25 lakhs will be decided by Tender Committee Composition of Committee 1.Chief Engineer – Chairman 2. Director: (Fin.) – Member 3.SE/Dir(T) – Member Secretary and the contract will be signed by CE.  For acceptance of single tender,  CE - Rs.5 lakhs SE - Rs. 2.0 lakhs EE - (i) Rs.15,000/- under his own powers &  (ii) Rs.1,00,000/- with the approval of the next higher authority.  Single tender above Rs.5 lakhs will be approved by Tender Committee. Contract will be signed by CE Note: Govt. of India orders to be followed.

  
 27.10.2016  
 निदेशक (तक.)/Director (Tech.)  
 राष्ट्रीय जल विकास अभिकरण  
 National Water Development Agency  
 जल संसाधन, नदी विकास और गंगा संरक्षण मंत्रालय  
 Ministry of WR, RD & GR, Govt. of India

Item No.	Nature of Power	Extent of powers delegated to DG, NWDA	Existing powers delegated to NWDA officers	Revised delegation of powers
1	2	3	4	5
23	Hospitality Expenses including working lunch, refreshment etc.	DG,NWDA to have power to sanction expenses for working lunch, refreshment and hospitality to delegates as per institutions/orders issued by Govt. of India from time to time in this regard.	CE – Rs.1000/ on each occasion within a ceiling limit of Rs.10000 per annum Dir(T/ Admn/Fin/ MDU) /SE-Rs.500/- on each occasion with a ceiling limit of Rs.5000 per annum. EE – Rs.250/- on each occasion with a ceiling limit of Rs.2000 per annum.  *subject to instructions/orders issued by Govt.of India in this regard from time to time.	<b>For Guests - *</b> CE – Rs.1000/on each occasion with ceiling limit of Rs.20,000 per annum  Dir(T/Admn/Fin/MDU) /SE –Rs. 500/- on each occasion with a ceiling limit of Rs.10000 per annum. EE :- Rs.250/- on each occasion with a ceiling limit of Rs.5000 per annum.  <b>For meetings*/ Workshop / Seminar etc.</b> CE – Rs.10,000/on each occasion with ceiling limit of Rs.1,00,000/ per annum  Dir(T)/SE –Rs.3000/- on each occasion with a ceiling limit of Rs.30,000 per annum. EE – Rs.1000/- on each occasion with a ceiling limit of Rs.15000 per annum.  *subject to instructions/orders issued by Govt. of India in this regard from time to time.

  
27.10.2016



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**राष्ट्रीय जल विकास अभिकरण**  
(जल संसाधन, नदी विकास और गंगा  
संरक्षण मंत्रालय, भारत सरकार)  
**National Water Development Agency**  
(Ministry of Water Resources, River Development  
and Ganga Rejuvenation, Government of India)

No.10/10/2014-Admn./ 3001-10

Dated: 23/02/2018

**OFFICE ORDER**

In continuation of Director (Tech.), NWDA letter No. NWDA/109/ 20/ Tech./2016/ 16050-83 dated 27.10.2016, the power sub-delegated to the Executive Engineer in NWDA vide letter of even number dated 27.10.2016 in respect the following items have been extended to Shri K.K. Rao, Deputy Director (Hydrology), NWDA, Saket, New Delhi for the PMU-PMKSY related works, as detailed below:

Item No.	Nature of Power	Revised delegation of powers
1	2	3
7/22	Contingent Expenditure	<b>Recurring Expenditure*</b> Rs.2,000/- in each case subject to annual ceiling of Rs.20,000/-.  <b>Non Recurring Expenditure*</b> Rs.4,000/- in each case subject to annual ceiling of Rs.20,000/-  *Subject to budget provision & instructions/orders issued by Govt. of India in that regard from time to time.
18/45	To issue temporary advance/permanent impress & payment by cash	Upto Rs.10,000/- as temporary advance on each occasion and issue Rs.2,500/- as imprest and payment may be made in cash for vouchers duly passed upto Rs.1,000/-.
6/21	Purchase of books/ Periodicals/ Journals/ Publications, Stationery and Printing of forms and all other materials.	<b>(a) Purchase of Stationery.</b> Upto Rs.5,000/- in each occasion subject to annual ceiling of Rs.30,000/-.  <b>(b) Printing of forms and other materials etc.</b> Upto Rs.10,000/- per annum.

Contd..2/

  
22.2.2018

Item No.	Nature of Power	Revised delegation of powers
1	2	3
23	Hospitality Expenses including working lunch, refreshment etc.	<p><b>(a) For Guests.**</b> Rs.250/- on each occasion with a ceiling limit of Rs.5,000/- per annum.</p> <p><b>(b) For meetings/Workshop/Seminar etc.**</b> Rs.1,000/- on each occasion with a ceiling limit of Rs.15,000/- per annum.</p> <p>**Subject to instructions/orders issued by Govt. of India in this regard from time to time.</p>

This issues with the approval of Director General, NWDA.

  
(Rakesh Kumar Gupta)

Dy. Director (Admn.)

Copy to:

1. Director (Tech./SCILR/CVO/Fin.), NWDA, Saket, New Delhi.
2. Superintending Engineer-II, NWDA, Palika Bhawan, New Delhi.
3. Executive Engineer (HQ), NWDA, Saket, New Delhi.
4. Deputy Director (Hydrology), NWDA, Saket, New Delhi.
5. Shri K.K. Rao, Deputy Director (Hydrology), NWDA, Saket, New Delhi.
6. Accounts Officer-I/II, NWDA, Saket, New Delhi.

रा. ज. वि. अ.  
को प्राप्त हुआ  
को प्रेषित हुआ  
23/02/2016