



राष्ट्रीय जल विकास अभिकरण

जल शक्ति मंत्रालय, भारत सरकार

(जल संसाधन, नदी विकास और गंगा संरक्षण विभाग)

National Water Development Agency

Ministry of Jal Shakti, Government of India

(Department of Water Resources, River Development and Ganga Rejuvenation)



No. 12/28/2020-Admn./3167

Dated: 17 December, 2020

To

Shri Inder Lal,
Inder House,
ABU Road,
Rajasthan-307026.

Sub:- Information sought under Right to Information Act. 2005

Sir,

Please refer to your online RTI application vide **registration No. NWDAY/R/T/20/00033** dated 25.11.2020 and to furnish information as under:-

Points	Reply
Point-A	To do typing/dictation work and other official work given by Higher authority from time to time.
Point-B	12 th pass from recognised Board. Skill Test : (On computer based) Dictation : 10 minutes @ 80 WPM Translation : 50 minuets (English) 65 minuets (Hindi)
Point-C & D	National Water Development Agency does not keep record in one place in respect of work done by each Steno. Therefore, the information sought by the you is very vast and voluminous. The collection of such information will be divert the resources of the public authority disproportionately, hence, can not be provided.

2. In case you are not satisfied with the reply, you may prefer an appeal to the 1st Appellate Authority in NWDA under section 19 of the RTI Act, 2005 within 30 days from the date of receipt of this letter. The particulars of the Appellate Authority is as under:-

Shri R.K. Jain,
CE(HQ) & 1st Appellate Authority,
National Water Development Agency,
18-20, Community Centre, Saket,
New Delhi-110017
(e-mail Id – cehqnwda@rediffmail.com)
Phone No. 26852735.

भवदीय,



(चिरंजित सरकार)

निदेशक (प्रशा.) एवं सीपीआईओ

☎ 26535141

Copy to:- Director (MDU), NWDA Saket, New Delhi for uploading the same NWDA website.