



राष्ट्रीय जल विकास अभिकरण  
जल शक्ति मंत्रालय, भारत सरकार  
(जल संसाधन, नदी विकास और गंगा संरक्षण विभाग)  
**National Water Development Agency**  
Ministry of Jal Shakti, Government of India  
(Department of Water Resources, River Development and Ganga Rejuvenation)

nwda.gov.in



File No.21016/1/2021-Admn/ 7016-76

Dated: 07/10/2024

**Circular**

With the approval of the competent authority, it has been decided that all the matters related to Medical Claims, LTC, TA on transfer/retirement in respect of officers/officials posted at NWDA HQ, New Delhi, will be dealt by Administration section of NWDA(Hq.) with immediate effect. All the officials/officers are requested to submit their bills to the Administration Section, NWDA HQ directly.

2. The latest formats of Medical Claim form, Medical Advance form, LTC and TA on Transfer/retirement can be downloaded from the official website of NWDA.

(Rahul Dwivedi)  
Director (Admn.)

Copy to:

1. CE(Hq), NWDA, Palika Bhawan, New Delhi
2. Director(Tech./Admin./Fin./MDU), NWDA Hqrs., New Delhi.
3. SE(South)/(North), NWDA, Palika Bhawan, New Delhi
4. All Officials of NWDA Hqrs.
5. Web master of NWDA with the request to upload the latest format of Medical Claim form and Medical Advance form on NWDA website.
6. Notice Board.
7. Guard file.

Copy to for information:

1. SPS to DG, NWDA, Palika Bhawan, New Delhi