

Complete Biodata**I. Personal Details**

Name	Usha Rani				
Present Designation	Stenographer				
Date of Birth	15.06.1975				
Sex	Female				
Category (Tick Mark \checkmark where applicable)	Gen	OBC	SC \checkmark	ST	PH
Marital Status	Married				
Mother Tongue	Hindi				
Indian Languages Known	English				
Foreign Languages Known	-				
Retirement Reason					

II. Details of Educational Qualification

Sl. No.	Qualification Institute/University/Place	Subject	Division
1.	CBSE, New Delhi	Hindi, English, Math, Science, S.Science	2 nd Division.
2.	CBSE, New Delhi	Hindi, Economics, Stenography, O& M, and Sec. Practice, Sanskrit	1 st Division
3.	B.A. (Pass)	Hindi, English, Economics, Pol. Science.	
4.	Post Graduate	Hindi	2 nd

III. Details of Professional Experience

Sl. No.	Designation	Department/Organization/Place	Period From/To
1.	Stenographer	NWDA	Since 21 Dec. 2001 till date
2.			
3.			

IV. Details of Training/Workshop/Conference Attended

Sl. No.	Name of Training/Workshop/Conference	Organized by	City	Duration (From/To)
1.				
2.				
3.				

V. Details of Awards/Publications

1.	
2.	
3.	

VI. Details of Professional Membership

Sl. No.	Name of Professional Body	Membership No.	(Life/Annual)
1.			
2.			