

### Complete Biodata

<b>I Personal details</b>						
Name		K. Geetha				
Present Designation		Senior Private Secretary				
Date of Birth		16-02-1972				
Sex		Female				
Category (Tick Mark✓ where applicable)		Gen	OBC	SC✓	ST	PH
Sex		Female				
Mother Tongue		Telugu				
Indian Languages known		Kannada, Telugu, Tamil, Hindi				
Foreign Languages known		-				
Retirement Reason		Superannuation				
<b>II Details of Educational Qualification</b>						
Sl. No.	Qualification Institute/University/Place	Subject		Division		
1	M.Com	Accounting, Costing		Second		
2	LLB	Indian Constitution , Environmental law		Pass		
<b>III Details of Professional Experience</b>						
Sl. No.	Designation	Department/organisation/ place		Period from /to		
1	Stenographer Gr.III	NWDA, Bangalore		1991 to 1997		
2	Stenographer Gr.II & I	NWDA, Bangalore NWDA, New Delhi		1998 to 2009 2009 to 2012		
3	Private Secretary	Ministry of Water Resources, RD &GR, New Delhi.		May, 2013 to 28- 6-2020		
4	Senior Private Secretary	NWDA New Delhi		29-6-2020 to till date		
<b>IV Details of Training/Workshop/Conference Attended</b>						
Sl. No.	Name of Training/Workshop/ Conference	Organised by	City	Duration (From/To)		
1	-	-	-	-		
<b>V Details of Awards/Publications</b>						
Sl.No.	Name of Award/Publication					
1	-					
<b>VI Details of Professional Membership</b>						
Sl.No.	Name of Professional Body	Membership No.	(Life/Annual)			
1	-	-	-			