

Complete Biodata

I. Personal Details					
Name	Pooja Meena				
Sex	Female				
Date of Birth	04-04-1994				
Category (Tick Mark \checkmark where applicable)	Gen	OBC	SC	ST \checkmark	PH
Marital Status	Single				
Present Designation	Stenographer Grade-II				
Date of Joining (in NWDA)	12-11-2021				
Mother Tongue	Hindi				
Indian Languages Known	Hindi, English				
Foreign Languages Known					
II. Details of Educational Qualifications					
Sl. No.	Qualification Institute/University/Place	Subject			Division
1.	Secondary Education	Hindi, English, Math, Science, S.s.t, Sanskrit			First
2.	Senior Secondary Education	Math, Biology, Chemistry, Physics, English			First
3.	Graduation	B.Sc.			First
4.					
III. Details of Professional Experience					
Sl. No.	Designation	Department/Organization/ Place		Period From/To	
1.	Stenographer Grade-II	NWDA, New Delhi		12-11-2021 to till date	
2.					
3.					
IV. Details of Training/Workshop/Conference Attended					
Sl. No.	Name of Training/Workshop/Conference	Organized by		City	Duration (From/To)
1.					
2.					
V. Details of Awards/Publications					
Sl. No.	Name of Award/Publication				
1.					
2.					
VI. Details of Professional Membership					
Sl. No.	Name of Professional Body	Membership No.		(Life/Annual)	
1.					
2.					